



## **PERSONNEL CHANGES for CASI PROJECTS**

January, 1997

Policy regarding changes in personnel for CASI projects

1. If a principal investigator or a company representative leaves a CASI project, the CASI director must be notified within 2 weeks. The loss of a principal investigator may be sufficient cause for discontinuation of a project. The loss of a company representative should not normally cause a project to be terminated unless the collaborating company fails to appoint a new company representative within 1 month.
2. If a principal investigator leaves a university before the official start of a CASI project, the project will be canceled unless the principal investigator is moving to another Colorado university. The principal investigator may then submit a one page proposal to move the project to the new university subject to the approval of the CASI director and the explicit endorsement of the collaborating company.
3. If a principal investigator leaves a university while a project is already under way, the project may be canceled by the CASI director. However, in assessing whether and how to terminate such a project, the CASI director should consider the needs of the students involved and avoid creating hardships for the students. Generally, once student support is started for the academic year, it should be continued for the academic year. In such situations, if a new principal investigator is to be involved, the new principal investigator should submit a two page proposal outlining to what degree the original research plan will be followed. Any funding beyond that needed to support prior commitments to students is subject to the approval of the CASI director and must have the explicit endorsement of the collaborating company.