

CONSTITUTION OF THE STUDENT CHAPTER  
of the  
ASSOCIATION FOR COMPUTING MACHINERY  
at COLORADO STATE UNIVERSITY

**Article I – Name**

1. This organization shall be called the Student Chapter of the Association for Computing Machinery at Colorado State University.

**Article II – Purpose**

The essential purposes of the Chapter are as follows:

A. To promote an increased knowledge of the science, design, development, construction, languages, and applications of modern computing machinery.

B. To promote a greater interest in computing machinery and its applications.

C. To provide a means of communication between persons having interest in computing machinery.

**Article III – Membership**

1. Full membership in this Chapter shall be open to all Student Members of the ACM who are members of the CSU community.

2. Affiliate membership in this Chapter shall be open for a maximum of one year to non ACM members who are students. Affiliate member activity is limited to local affairs and will not be able to either hold office or vote.

3. Honorary membership may be extended by the Executive Council to faculty members, professional personnel, or other persons expressing interest in the activities of this Chapter. These members will not be able to either hold office or vote.

4. Full members shall receive membership upon payment of national and local dues. Affiliate members shall receive membership upon payment of local dues.

5. No student will be denied membership on the basis of race, age, color, religion, national origin, gender, disability, sexual orientation, veteran status or disability.

6. To revoke membership, the Executive Committee must unanimously vote and give the member 7 days notice before revocation of membership. The member in question may appeal the decision to the Executive Committee before the end of the seven days.

#### **Article IV – Officers**

1. The officers of this Chapter shall be President, Vice-President, Secretary/Archivist, Treasurer and Webmaster. They must all be Student Members of ACM and of this Chapter.
2. The officers shall be elected at the annual Election Meeting. They shall take office at the last meeting of the spring quarter and shall serve for a term of one year.
3. Any one member may not serve in the offices of President or Vice-President, or a combination of the two offices, for more than two consecutive years.
4. In the case of a vacancy in the office of President, the Vice-President shall succeed to the Presidency for the remainder of the current term of office. Vacancies in the remaining offices shall be filled by a special Election Meeting called by the Executive Council and the term of office shall be the remainder of the current term.
5. To remove an officer from their position, the Executive Committee must unanimously vote and give the officer 7 days notice before revocation of office. If the officer in question is a part of the Executive Committee, then they will not be part of the vote for removal. The officer in question may appeal the decision to the Executive Committee before the end of the seven days.

#### **Article V - Duties of Officers**

1. The President shall preside at all meetings of this Chapter and of its Executive Council. The President shall represent this Chapter at all meetings with the ACM Regional Representative. The President shall also appoint all Committees of this Chapter and Committee Chairmen.
2. The Vice-President shall assume the duties of the President in the event of the President's absence. The Vice-President shall assume those duties that are delegated by the President.
3. The Secretary shall keep minutes of all Chapter meetings and Executive Council Meetings. The Secretary shall prepare the Annual Chapter Report for presentation to the Chapter at the last meeting of the ACM Committee on Student Membership and Student Chapters after each meeting.
4. The Treasurer shall collect dues and maintain financial and membership records. The Treasurer shall make the annual report of the Chapters finances required by the Treasurer of ACM.

#### **Article VI - Executive Council**

1. The Executive Council shall consist of the present officers and the immediate past President and the Sponsor. The new Executive Council shall take effect immediately following the Installation Meeting.

2. The Executive Council shall act for the Chapter in all matters except election of officers. Minutes of all Executive Council meetings shall be available for inspection by any member of this Chapter and shall be filed with the Chapter records.

3. The Sponsor shall be chosen by the incoming Executive Council subject to the approval of the President of ACM. (In accord with National Bylaw 13-2).

4. A meeting of the Executive Council shall be called by the President upon request of any member of the Executive Council.

#### **Article VII - Committees**

1. The President may appoint such Committees as the President or membership deems appropriate.

#### **Article VIII – Meetings**

1. Meetings shall be held as planned by the Executive Council or by the membership at a chapter meeting.

2. The Election Meeting shall be held during the spring term of every year. The election of officers will be held. The Installation Meeting shall be the last meeting of the spring term.

3. There shall be at least six meetings each year.

#### **Article IX - Disbursements and Dues**

1. Disbursements from the Treasury for Chapter expenditures shall be made under authorization of the Executive Council and be included in the minutes of that meeting.

2. Dues shall be fixed annually by the membership and shall not exceed thirty dollars (\$30.00).

#### **Article X - Amendments and Procedure**

1. Amendments to these bylaws shall be made in the following manner:

D) The proposed amendment shall be read at a regularly announced meeting and voted upon no earlier than the following meeting.

II) To be approved, the amendment shall be read again and voted upon. Two-thirds of the members present and voting shall be required to carry the amendment.

III) A quorum necessary for the conduct of chapter business is defined as five (5) members at a regularly announced Chapter Meeting.

IV) Rulings on any point of procedure not included in these bylaws shall be made by the President with approval of the Sponsor.

**Article XI - Approval of Bylaws**

1. These bylaws must be originally approved by two-thirds (2/3) of those present at a meeting called for that purpose.

**Article XII – Advisors**

1. The advisor must be a CSU faculty/staff or graduate student (with the consent form from their academic advisor) who has an interest as serving as an advisor

2. The advisor may not vote but can offer advice to the organization.

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Kathy Robertson  
ACM Club president

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Date