

Notes for Student Disability Center (SDC) students

This is based on Memorandum of Understanding (MOU) between Student Disability Center (SDC) and the College of Natural Sciences (CNS), March 5, 2021.

1. Students should contact their instructor as soon as they receive their memo from SDC, to discuss their individual needs.

a. Students should read the SDC section of the syllabus for each course prior to the discussion with the instructor.

b. The discussion with the faculty member should address specific requests listed on the SDC memo, their applicability, and arrangements that are within reason for each individual course.

2. The students are strongly advised to start working on assignments as early as possible. Since the assignments follow a regular cycle, in general, it is not possible to make up an assignment the following period.

3. All students (including those with extended-time accommodations for assignments through SDC) are expected to submit all assignments, as defined in the course syllabus.

To assist students in planning, course syllabi will include expected, typical completion times for out-of-class assignments (e.g. homework assignments, etc.). While the exact completion time may vary from student to student (with some students completing the assignment in less time than expected and some students taking longer to complete the assignments), scheduled due dates will be sufficiently long to accommodate students who require extended time to complete assignments.

Therefore, all students (including those with extended-time accommodations for assignments through SDC) are expected to submit all assignments, as defined in the course syllabus. Students with disabilities whose conditions may impact them severely and unpredictably within these deadlines may require an extension on these assignments' deadlines, should communicate with the instructor when severe unpredictable conditions arise.

4. It is understood that accommodations cannot fundamentally alter the essential objectives of a course. An SDC accommodation cannot be permitted for in-class quizzes.

5. Retroactive accommodations are generally not permitted.

6. A student may request the instructor for the permission to take the midterm and final at the SDC center. The student must make arrangement with the SDC center sufficiently ahead. Local Section 801 students with SDC exam accommodation must take the exam at the SDC center.